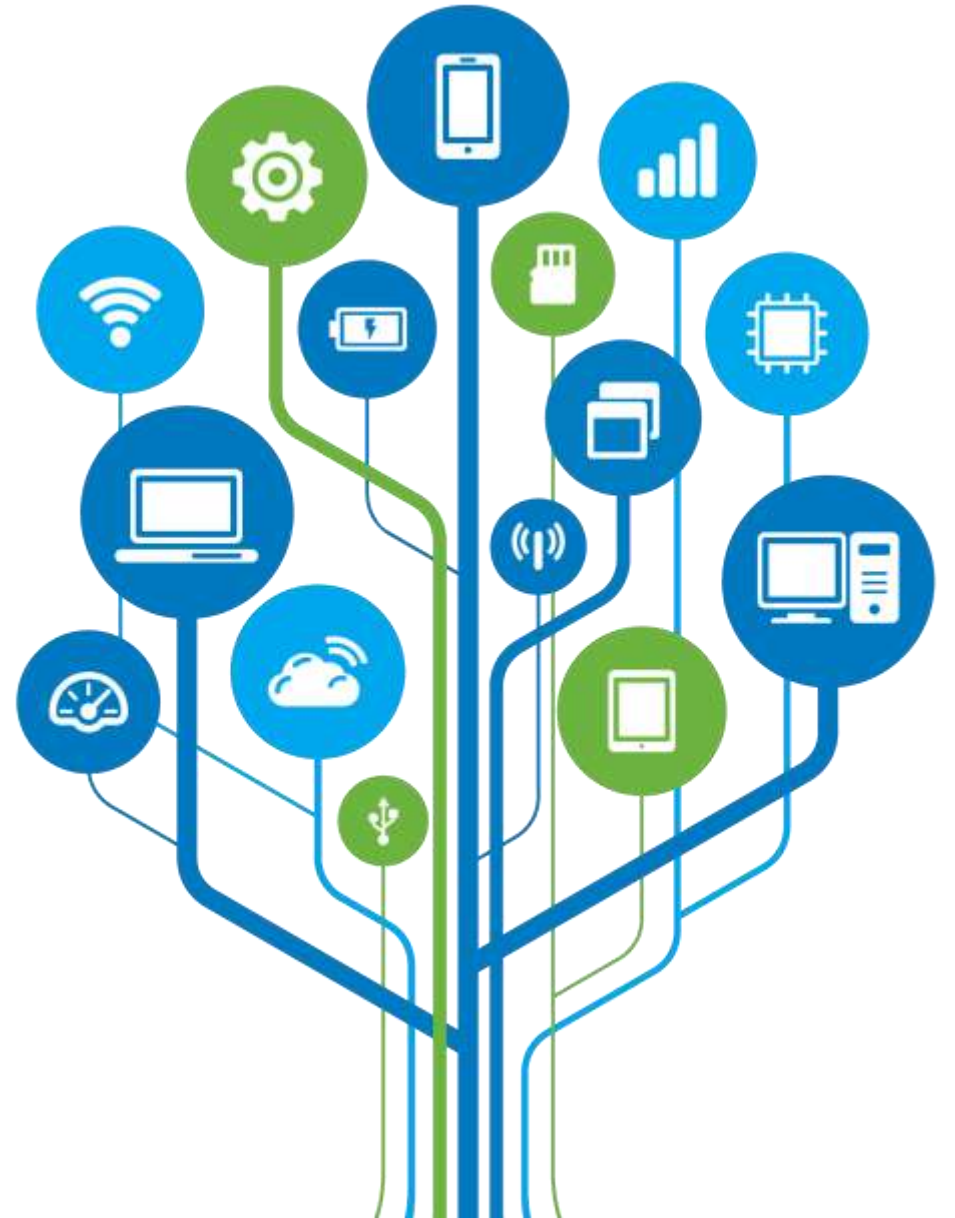


“ Let technology make
your life easier ”



Reinvent your **HR**



INTRODUCTION

Fast growing & leading HR Solution

400,000+

EMPLOYEE

Records processed
every month

480+

COMPANIES

Use Timelabs to manage
their HR functions

10+

HR MODULES

To meet integrated and
diverse needs

11+

YEARS

of Industry Experience.
Evolved & Grown with HR



HRMS has become a necessity for All organisations

SIMPLIFY HR AUTOMATION

- *Informative Dashboards for Everyone i.e. C-Level, HR Team, Managers & Employees*
- *Automate HR process – Define your rules & processes*
- *Reduce payroll cycle from 3-4 days to Few Hours*
- *Centralize all employee data & maintain lifecycle*
- *Eliminate duplicity & redundancy in processes*
- *Establish transparency of process*
- *Improve employee engagements*
- *Eliminate spreadsheets & paper documents to maintain employee records*
- *Implement best practices and efficiency across the organisation*
- *Single solution for complete lifecycle – Hire to retire process*
- *Integration with ERP & Accounting Systems*



TIMELABS PRODUCT SUITE



HUMAN RESOURCES



WHY TIMELABS

Hassle free Implementation

Quick implementation
(1-2 weeks)

Hand holding during
initial Payroll cycle

Experience across all
industry segments

Reliable & Robust Product

Software readiness
with changing PF, ESI,
PT, IT & other Laws

Highly configurable
modular architecture

New feature
deployment - Regular
Product updates

Excellent Support

Full Support & Hand-
holding for
Implementation

Unlimited Online
Training

Phone, Email, Remote
Access & Onsite
support

94% customer
satisfaction score

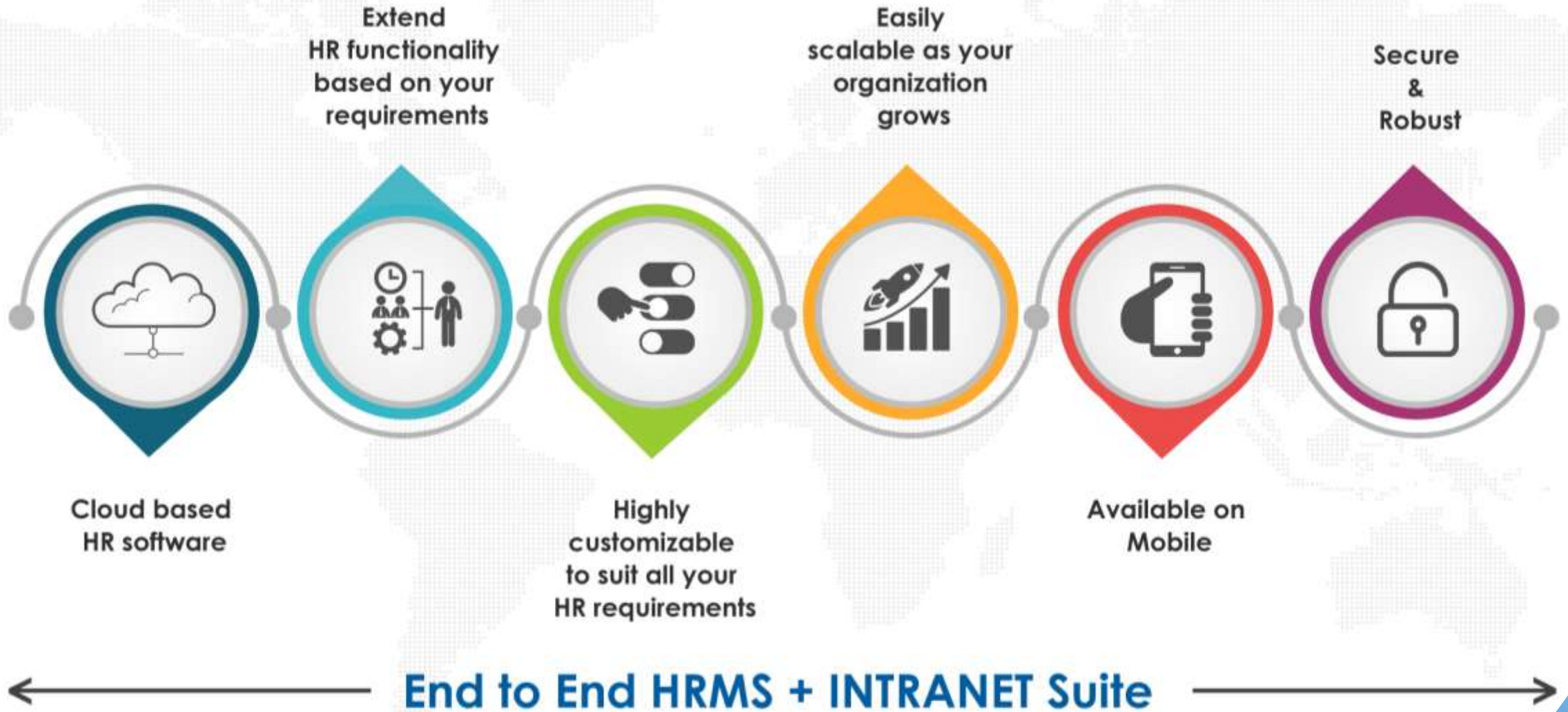
Satisfied Customers

Trusted by 480+
customers for all HR &
Payroll needs

Budget Friendly &
Detail oriented

Growing in India as well
as Middle East

FLEXIBLE & SCALABLE SOLUTION



OUR VALUES

Things that we are passionate about & do not compromise with...

Responsibility for Quality

Our Products and Services offer best value for money and we stand committed to deliver quality in our work.

Customer Satisfaction

We are dedicated to work for satisfaction of our customers & to meet their expectations with our solutions & services

Be Honest

Communicate openly & honestly with our customers and co-workers – believing that this leads to healthy & long term relationships

Continuously Improve

We aim to make our products & services better & improve our offerings by continuous development & trainings

Work Together

We collaborate with our coworkers and clients – valuing each others ideas and believing that teamwork will produce great results

Be of Service

We offer more than what is expected of us – to our clients, coworkers and people who need help

Nobody tells our story better than our Customers



Bank of Tokyo-Mitsubishi UFJ

L'ORÉAL
INDIA



BE INSURED... REST ASSURED



SMC CONSTRUCTIONS LTD



B/S/H/
BSH HOUSEHOLD APPLIANCES
(A UNIT OF BOSCH)



Growing fast & Expanding Globally

Nobody tells our story better than our Customers



Singh & Associates
ADVOCATES AND SOLICITORS



A.T. EXPORTS
THE SHOE CRAFTSMEN



SHIMADZU
Excellence in Science

MANI JEWEL
EXPRESS WITH BETTER DIAMONDS

Towell Auto Centre LLC
YOUR TRUSTED PARTNER

BIG GROUP
ESTABLISHED 1935

Industrial Bank of Korea

SHARP
Be Original.



TIMElabs

Growing fast & Expanding Globally

Nobody tells our story better than our Customers



Growing fast & Expanding Globally

RECRUITMENT

- *Job openings & postings*
- *Social media sharing of job openings*
- *Career site integration*
- *Hiring team for each job*
- *Bulk Resume Parsing*
- *Scheduler, Automated Email & Alerts*
- *Candidate ratings, Tags, Reviews and comments*
- *Rating on each interview stage*
- *Provide better & faster CV screening*
- *Talent pool for future hiring*
- *Issue Offer letter online*
- *Digital Onboarding process of new hires*



ONBOARDING

- *Good onboarding program improves candidate confidence with company*
- *New hires are 65% more likely to remain in the company for 3 years with structured onboarding process*
- *Effective onboarding helps new hires gain necessary knowledge quickly & adapt to company culture faster*
- *Eliminate stress & chaos while onboarding new hires & create a good experience*
- *Ensure compliance requirements are fulfilled*
- *Employee feels engaged & valued from day 1*
- *Improves internal communications*
- *Adds-on great value to company brand*
- *Makes the process paperless thereby driving operational efficiency*



ATTENDANCE & LEAVE

- *Real-time employee attendance*
- *Collect attendance data from multiple sources viz., - Biometric, txt, csv, mobile app*
- *Rule based engine for attendance data processing*
- *Online leave request & approval with mail notifications*
- *Mobile app with geo-tagging and geo-fencing*
- *Directly pass data to payroll for quick computation*
- *Daily dashboard for attendance and leave*
- *Schedulers and Alerts for notifications & reports on email*
- *Integrate or export data to external systems*



EMPLOYEE DOCUMENTS

- *Upload and manage all company documents & policies*
- *Create templates or various type of documents*
- *Assign documents to employee*
- *Pre-defined fields available for mail merge of data*
- *Manage documents submitted by employee*
- *Issue documents like offer letter, appointment letter, notice, memo, increment letter electronically*
- *All document for an employee will be available in employee self service portal.*
- *Integrated with self service portal for easy access*
- *Approve and accept the documents submitted online*



EMPLOYEE SELF-SERVICE

- *Improved insights*
- *Helps HR team with real time information*
- *Reduce day-to-day-queries to HR Team*
- *Satisfy employees with information transparency*
- *Helps in employee engagement*
- *Simplify the complex processes*
- *Reduces manual working & record keeping*
- *Reduces mail communication*
- *HR teams can focus on core matters & reduce time on petty issues*
- *Brings process efficiency, required for any business*



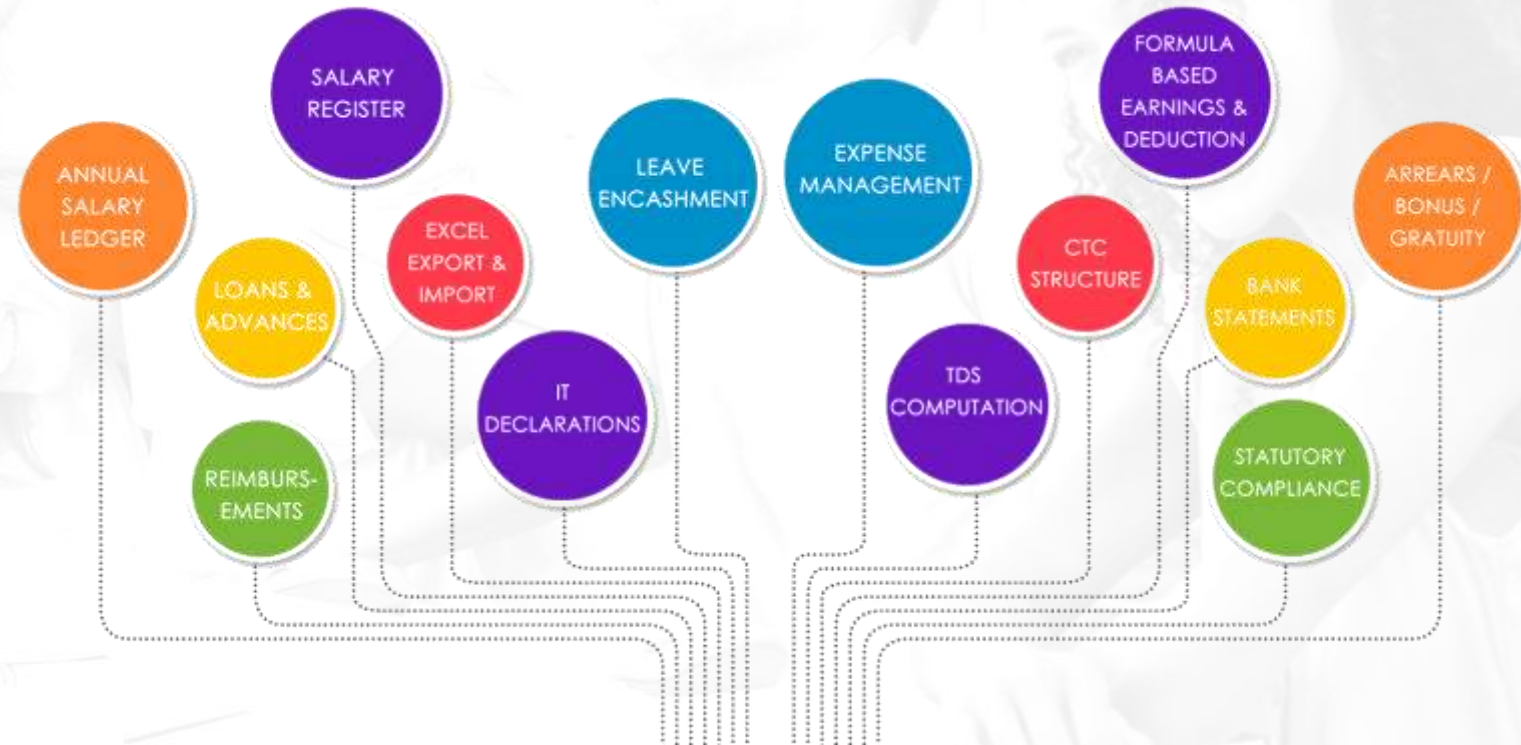
SELF-SERVICE MOBILE APP

- Real-time attendance update
- Highly intuitive user-interface
- Individual profiles with role-based function
- Restriction of mock location apps
- Selfie, Geo-fencing & Geo-tagging for attendance
- View own timesheet & monthly performance online
- Submit requests & manage approvals directly from app
- Onboarding document submission
- Monthly payroll information with pay slips
- Employee directory
- Team leave calendar for managers
- Company announcements at your convenience
- Face Detection & Face Recognition (*Upcoming*)



PAYROLL

- Single screen for monthly payroll process
- Complex processes automated & simplified
- Complex compliance knowledge not required
- Statutory deductions & compliances
- Bank transfer statement & reports
- Export / import files from excel
- Multiple concurrent users (role based access)
- Platform independent, no client installation
- Income tax computation summary
- Bonus, Gratuity, FnF & Arrears
- Expense & Asset management
- TDS computation as per old and new regime
- Maker checker for salary approval

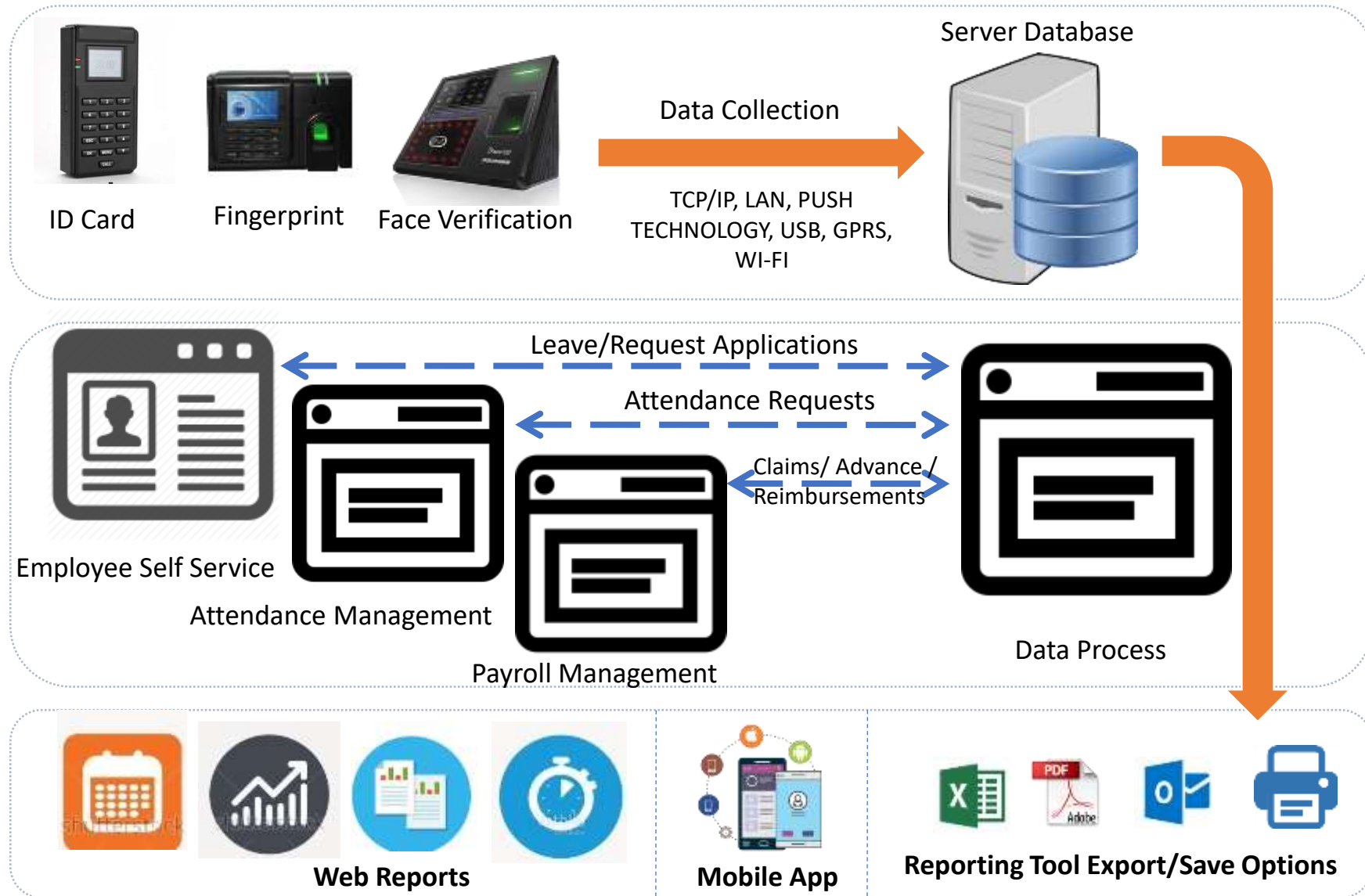


PERFORMANCE MANAGEMENT

- *Self- defined competencies & employee goals*
- *Customizable templates & template groups on job roles*
- *Multiple rating scales & target based ratings*
- *Define weightage on groups, categories or individual items*
- *Multiple evaluation period, reviewers & review period*
- *Ability to specify areas of improvements by each reviewer*
- *Assessment based on ratings %age and points*
- *Integrated with employee self-service portal*
- *Reports on top/best performers*



PROCESS FLOW



APPLICATION OVERVIEW

CYNOSURE
technology > strategy

Applicant Tracking System

DASHBOARD

JOBS

APPLICATIONS

TALENT POOL

TASK

SETUP

SHIKHA K...

JOB APPLICATION / APPLICATIONS DETAILS

+

LIST OF CANDIDATE

New Active Hiredn Join Rejected Withdrawn

ADD NEW

RECORDS PER PAGE 50

TOTAL RECORDS : 392

ALL

New 6

Screening 1

Interviewing 3

Shortlisted 1

OnHold 4

Offer 1

Hired/Joined 5

Rejected 89

Withdrawn 282

	CANDIDATE DETAIL	APPLIED FOR/DEPARTMENT	STAGE	TAGS	RATING	CHANGE STATUS	ASSIGN TASK	
☐	PALAK DIXIT Applied On - 27/02/2020 Updated On - 28/02/2020	QUALITY ANALYST Software	Screening	No Tag	★★★★★			
☐	YUVRAJ BAJAJ Applied On - 22/02/2020 Updated On - 22/02/2020	ASP.NET DEVELOPER Software	Doesn't meet minimum qualifications	No Tag	★★★★★			
☐	ASHISH ASWANI Applied On - 22/02/2020 Updated On - 22/02/2020	ASP.NET DEVELOPER Software	Interviewing	No Tag	★★★★★			
☐	PUNEET MATHUR Applied On - 22/02/2020 Updated On - 22/02/2020	ASP.NET DEVELOPER Software	Ditched ,Dint't turned up for an interview	No Tag	★★★★★			
☐	ANKIT SONI Applied On - 22/02/2020	ASP.NET DEVELOPER Software	Not looking for a change	No Tag	★★★★★			

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Powered by **TIMElabs**

APPLICATION OVERVIEW

CYNOSURE | Applicant Tracking System
technology > strategy

JOB APPLICATION / APPLICATIONS DETAILS

ALL New 6 Screening 1 Interviewing 3 Show

CANDIDATE DETAIL	APPLIED FOR/DEPARTMENT
☐ ANJALI GUPTA Applied On - 22/02/2020 Updated On - N/A	ASP.NET DEVELOPER Software
☐ POOJA KANWER Applied On - 02/03/2020 Updated On - N/A	ASP.NET DEVELOPER Software
☐ CHETAN N/A Applied On - 08/04/2020 Updated On - N/A	APPLICATION SUPPORT EXECUTIVE Support
☐ RAJESH TAILOR Applied On - 30/04/2020 Updated On - N/A	ASP.NET DEVELOPER Software
☐ DEEPAK NAIR Applied On - 30/04/2020 Updated On - N/A	QUALITY ANALYST Software
☐ UTKARSH RAJGURU Applied On - 12/05/2020 Updated On - N/A	APPLICATION SUPPORT EXECUTIVE Support

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< Schedule > Reject

RAJESH TAILOR

★★★★★

9413612356 | N/A | irajeshtailor@gmail.com

Applied For: ASP.NET Developer (Publish) Source Channel: Social Media Current Stages: New

Profile Resume Tasks Interviews Email Conversation Comments Candidate Document

Resume Download Resume

RAJESH TAILOR

Dot Net Developer

CONTACT DETAILS +91 94136-12356: Phone irajeshtailor@gmail.com: E-mail https://www.linkedin.com/in/irajeshtailor : LinkedIn	PERSONAL DETAILS Gender: Male DOB: 4 JAN 1997 Father's Name: MR. TEJPAL TAILOR
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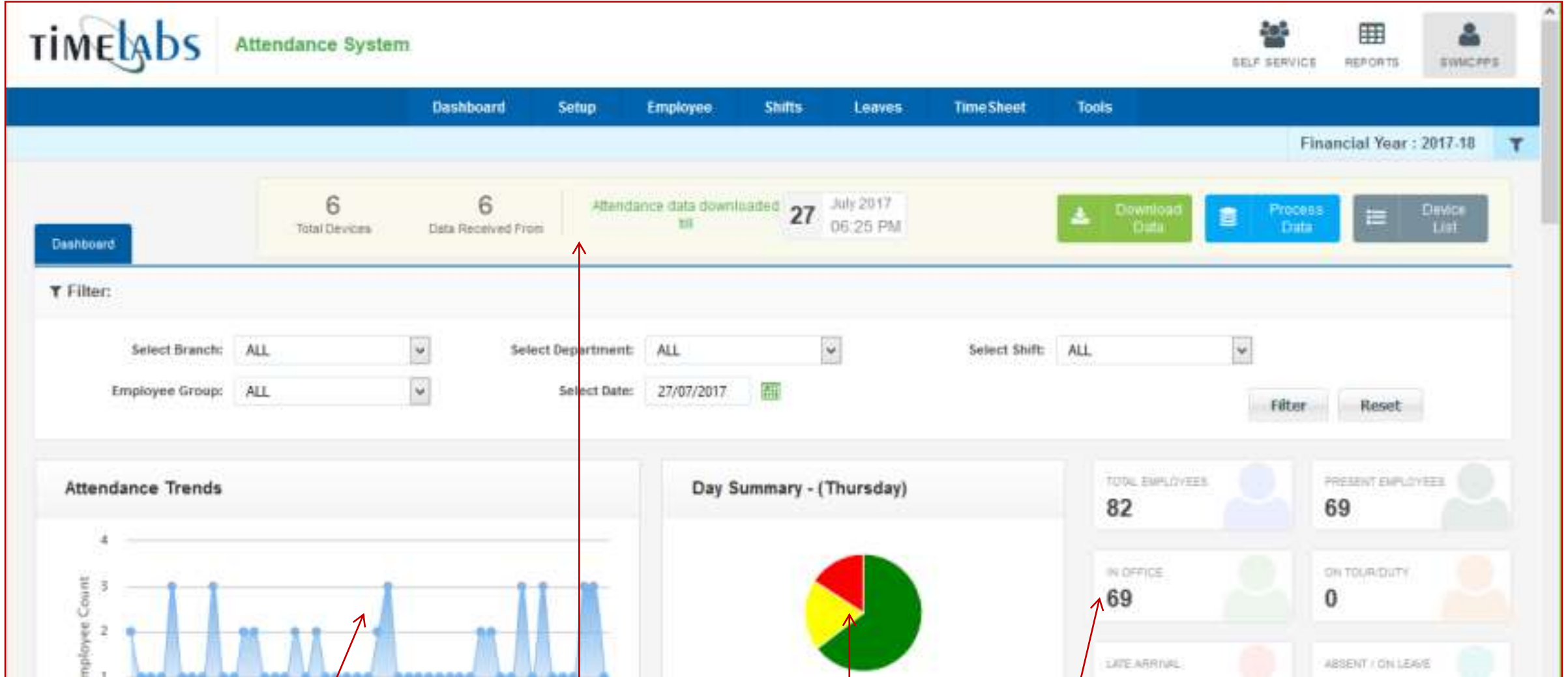
CAREER OBJECTIVE

Looking for a challenging role in a reputable organization to utilize my technical, database, and management skills for the growth of the organization as well as to enhance my knowledge about new and emerging trends in the IT sector.

Email Comment Share

CLOSE

APPLICATION OVERVIEW



Attendance Trends

Biometric Device Status

Day Summary
(Graphical)

Day Summary
(Quantitative)

Admin Dashboard

APPLICATION OVERVIEW

 E-Docs

ATTENDANCE

SELF SERVICE

PAYROLL

PMS

REPORTS

ONLINEDEMO

SETUP

DOCUMENTS

Template Master

Employee Docs

Available Groups

All

Offer Letter

Increment Letter

Performance Appraisal Letter

Joining Letter

Appointment Letter

Templates in Group : All

20 Result

1-2 of 2

Template Name	Created Date	Created By	Size	Orientation	Margins	Status	Action
★ Employees Increment Letter	14 May 2020	onlinedemo	A4(8.27 x 11.69)	Portrait	Normal	Active	   
★ New Candidate Offer Letter	14 May 2020	onlinedemo	A4(8.27 x 11.69)	Portrait	Normal	Active	   

Company: Gulf impex Pvt Ltd



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Powered by TIMElabs

APPLICATION OVERVIEW

The screenshot displays the TIMElabs E-Docs application interface. At the top, the TIMElabs logo and 'E-Docs' are on the left, and navigation icons for ATTENDANCE, SELF SERVICE, PAYROLL, PMS, REPORTS, and ONLINEDemo are on the right. Below this is a blue header bar with 'SETUP' and 'DOCUMENTS' tabs. The 'E-DOCS' section includes a filter area with dropdowns for Employee Name, Employee Code, Branch (set to ALL), Department (set to ALL), Template (set to All), and Employee Type (set to Active), along with Search and Reset buttons. Below the filters, there are radio buttons for 'View Document By' (Assigned Docs, Issued Docs, Submitted, All Docs) and buttons for 'Document Upload' and 'Issue Document'. The main area contains a table with 10 columns: Mark All, Emp Code, Emp Name, Email ID, Doc Type, Doc Group, Template Name, Created Date, Created By, and Action. The table lists 8 documents, all created on 14 May 2020 by onlinedemo. The first three are 'New Candidate Offer Letter' and the remaining five are 'Employees Increment Letter'. At the bottom right of the table, it shows '10 Result' and '1-8 of 8' with navigation arrows. The footer includes a company name 'Company: Gulf Impex Pvt Ltd' and copyright information 'Copyright © 2016 - Cynosure Technologies Pvt. Ltd. | All Rights Reserved - Powered by TIMElabs'.

TIMElabs E-Docs

Navigation: ATTENDANCE, SELF SERVICE, PAYROLL, PMS, REPORTS, ONLINEDemo

Header: SETUP, DOCUMENTS

E-DOCS

Filter:

Employee Name: Employee Code: Branch: ALL Department: ALL Template: All Employee Type: Active Search Reset

View Document By: ☒ Assigned Docs ☐ Issued Docs ☐ Submitted ☐ All Docs Document Upload Issue Document

☐ Mark All	Emp Code	Emp Name	Email ID	Doc Type	Doc Group	Template Name	Created Date	Created By	Action
☐	TB0223	Ambili Rajendran	Not Available	Employee Docs	Offer Letter	New Candidate Offer Letter	14 May 2020	onlinedemo	
☐	TB0222	Jithu Krishna	Not Available	Employee Docs	Offer Letter	New Candidate Offer Letter	14 May 2020	onlinedemo	
☐	TB0220	Meera Bhadrar	Not Available	Employee Docs	Offer Letter	New Candidate Offer Letter	14 May 2020	onlinedemo	
☐	TB0223	Ambili Rajendran	Not Available	Employee Docs	Increment Letter	Employees Increment Letter	14 May 2020	onlinedemo	
☐	TB0222	Jithu Krishna	Not Available	Employee Docs	Increment Letter	Employees Increment Letter	14 May 2020	onlinedemo	
☐	TB0220	Meera Bhadrar	Not Available	Employee Docs	Increment Letter	Employees Increment Letter	14 May 2020	onlinedemo	
☐	TB0219	A3	Not Available	Employee Docs	Increment Letter	Employees Increment Letter	14 May 2020	onlinedemo	
☐	TB0218	Amalu M R	Not Available	Employee Docs	Increment Letter	Employees Increment Letter	14 May 2020	onlinedemo	

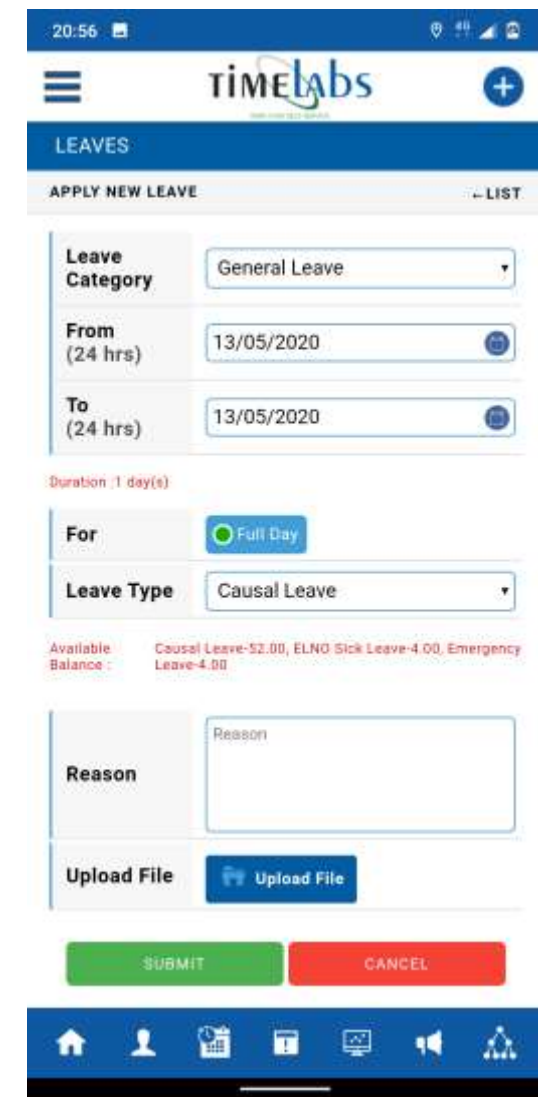
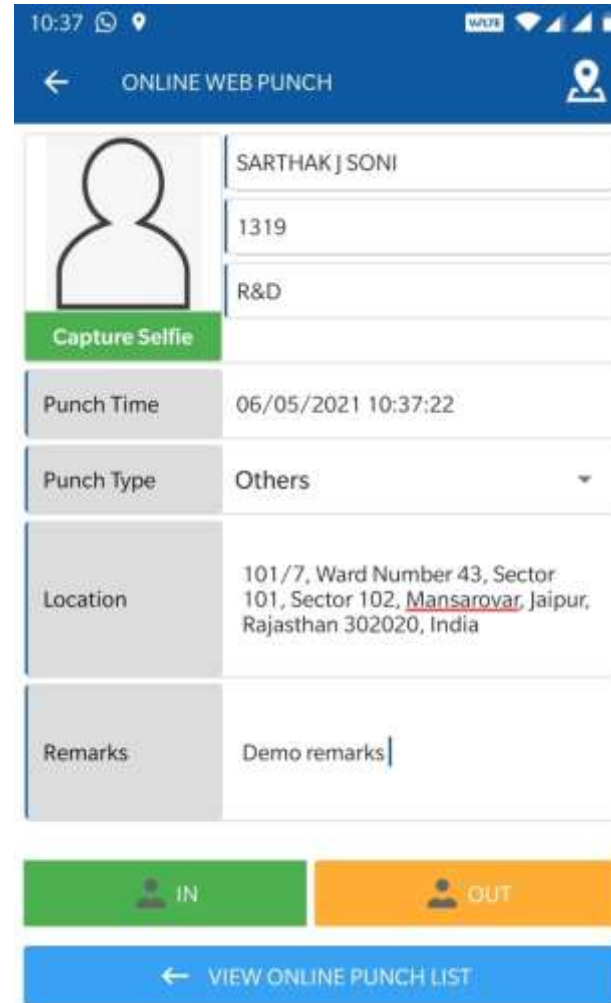
10 Result 1-8 of 8

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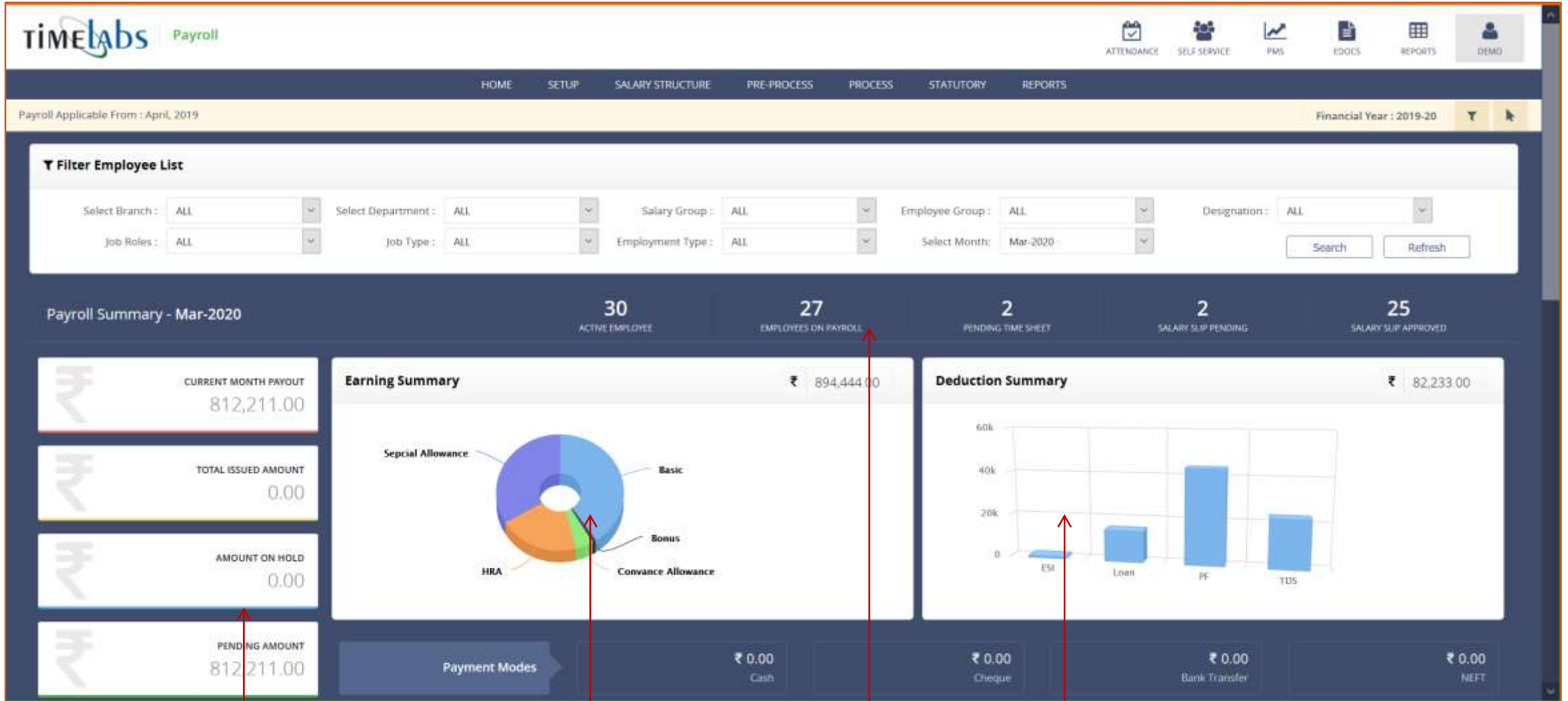
TIMElabs | Employee Self Service

ESS Dashboard

APPLICATION OVERVIEW



APPLICATION OVERVIEW



Pay-out Amounts

Monthly Earning Summary

Monthly Deduction Summary

Weekly Working Hours

Payroll Dashboard

CLIENT TESTIMONIALS

Shriram General Insurance Company Limited

Rohit Mathur

Head HR



“ we have been working with timelabs from last 3 years and our overall experience with timelabs is outstanding. the timelabs application & ess module layout, design and systems are user friendly with an outstanding team to get all the support. we really appreciate the team for continuous support and wish them good luck for their future. ”

Podar Education Systems

Sandeep Pinto

Manager HR



“ a very user friendly system, after sales support also is good. mr. dhiraj hakke has been in constant touch to understand our requirements and tat has always been good.though the system is found wanting in few areas overall its a system with few technical creases which can be ironed out in the future and has the potential to become one of the best hrm system and give competitors a run for their money. ”

CLIENT TESTIMONIALS

B I Group

Sugandhi Ajikumar

General Manager - HR



“ dear cynosure team, we would like to extend our gratitude for the support you have given to us and for taking our request seriously and initiated the same as per our requirement on immediate basis. looking forward to have a long term association with you. ”

HIL Limited

Atchuta Kumar Dodda

Manager - Corporate HR



“ timelabs product has met our requirements with multiple manufacturing facilities and administration offices time & attendance data getting stored and processed on a single platform. they are open to product enhancement wherever there is a need. flexible in doing customization to client specific requirements.integration with other applications is quite smooth.must appreciate their support team for their prompt support in resolving issues.last but not least the expertise they carry is differentiating cynosure team from others.must give an effort to improve the all india network with regard to onsite support for the biometric machines. ”

Hear what our clients say about us

CLIENT TESTIMONIALS

CREATIVE PROJECTS & CONTRACTS

Jayendra Raj Singh

Sr. Manager - HR & Admin



“ we had a good experience working with the friendly team at timelabs. they have been very responsive during implementation and initial training. complete hand holding was done to complete the setup & first month payroll process & make the project successful. ”

Western Outdoor Interactive Pvt Ltd - A GEE Company

Rashmi A Deodhar

Team Lead - Administration



“ we have been working with timelabs from last 2.5 years and the overall performance is too good. the timelabs system is user friendly and you get all the reports as required. the person devesh what should i tell about him he has all the answers related to your queries and also if he is unable he will provide you the alternative for the same. am amazing person to work with and also his team has provided us good support all through these years. ”

CLIENT TESTIMONIALS

SMCC CONSTRUCTION INDIA LTD

Swayam Panda

General Manager - Human Resource



“ when we were searching for a good hr software to implement in smcc to make the leave and attendance process automated, we met a lot of software company in that process. but we didn't find a company who are flexible enough to accommodate our process in the software. each software company has some way or other limitations in their software. to explore more software companies i was browsing net and suddenly came across about cynosure technologies, and i gave them a ring to understand more about the software. i got a very positive response from them. we had many meetings with them and explain them our existing complicated manual process which was followed for quite some years. the biggest challenge in our leave and attendance policy was it is very complicated and being a construction company a lot of rules, sub-rules are there and we wanted to accomodate everything in the software. again we wanted to make it very flexible, user friendly and less expensive. cynosure team i must say are very open to suggestions, cooperative and helpful. the customization they did in the software to meet all our needs are amazing. not only that the technical support , logistical support and all other support as provided by the cynosure team is appreciated. all our employees are really happy now, especially with the timelabs mobile apps. ”

WHERE ARE WE



Direct presence of Timelabs Team – 4 States & 8 Cities



Locations served in association with Partners in 11 Cities across 10 States

We are expanding fast with our presence of direct sales & support team and a strong partner network to support our customers across the nation

